

How to create and print a copy of your NFHS exam to work on before submitting your answers

There is a way to get yourself a 'hard copy' of your NFHS exam to work on the "Old Fashioned Way", along with your buddies! It's a bit of a pain in the butt, and labor intensive, but it works. In order to accomplish this, here's what you will need:

- You will need to have registered on the NFHS Exams website so that you have access to your exam.
- You will need to have knowledge of "copying and pasting" procedures for your computer.
- You will need to have your internet browser open and logged in to your NFHS exam account which is where you will "Copy" from AND you will also need to have a program such as Microsoft Word open, which is where you will "Paste" to.

NOTE: You do not have to answer any of the questions on your online exam in order to be able to advance to the next set of questions. But a word of caution: You may only go in and out of your exam 10 times before it will be shut down on you. So, it's best to get this done in one sitting, then log out, do your research, and then get back in to the online exam to select your answers and ultimately submit them when you are ready.

Now, for the marathon Copy & Paste session – 100 questions, 2 questions at a time:

1. In the window where you are logged in to the NFHS Exam site, begin your exam. Two questions are presented per screen, so you should be seeing Questions 1 & 2 in your browser window.
2. Using your mouse, "Click and drag" to select the 2 questions that are being displayed. That is, click and hold the left mouse button down starting at the beginning of the line where the first question starts, and then drag the cursor to the last line of the second question, including the potential answers, and then release the left mouse button. You should be able to see the text that has been selected on your screen.
3. Use your computer's copying keystrokes. On Windows systems, this would be to hold down the CTRL button and then press the letter C (release the CTRL button at this time). This puts the content of what you selected onto the "Clipboard" which is a sort of invisible window. Things that are stored in the Clipboard can be Pasted elsewhere.
4. Now, switch to your other open window, for example, the Word window if that's what you're using. If you haven't started a new document, do that now. Use your computer's Paste keystrokes to add what is stored on the Clipboard to your document. For Windows systems, that would be to hold down the CTRL button and then press the letter V. Questions 1 & 2 should now appear in your new document. If not, go back to the internet window and try the process again.
5. Switch back to your internet window and click on the NEXT button at the bottom right corner of the test questions box. This should advance you to the next 2 questions. Repeat the process in Steps 2-5 until all 100 of your questions are in your other document where they can then be saved and printed out to work on at your leisure.

An alternate method for printing your exam would be to print each pair of questions as they are presented on the exam website. It will take more paper to do it this way, but it'll work.